

Parish Council Consultations

Parish Training May 2016

Agenda

- Community Infrastructure Levy (CIL)
- Consultations on Planning Applications
- Public Access
- Planning Portal / iApply

Community Infrastructure Levy

- What is it ?
- How is it collected ?
- What can it be spent on?
- When is it distributed and how does the Parish Council get hold of the money?
- How can you check to see how much the payment might be?
- What happens if it is not spent ?
- Monitoring and reporting

What is CIL ?

- CIL is a payment made by developers of houses and retail developments to be spent on new infrastructure to facilitate future development.
- Payment rates are £55 per sqm for residential development and £40 per sqm for retail development.
- There are a number of exemptions from CIL including self build properties, affordable housing and development by charities.

How is it collected

- It is collected by the Charging Authority which in this case is Hambleton District Council.
- It is collected on commencement of development in full or in part depending on any phasing agreed.
- HDC use obligation tracker, a web based system which can be accessed by the public to monitor payments.

What can it be spent on ?

- Infrastructure
- Village halls
- Broadband
- Playgrounds
- Tree maintenance
- Pretty much anything to do with Community Infrastructure

When is it distributed ?

- Funds will be distributed to Parish Councils and Town Councils twice a year.
- In October and March each year HDC is required by regulations to distribute funds to the requisite Parish or Town Councils unless otherwise agreed between a PC and HDC.
- Parishes with a Neighbourhood Plan will receive 25% of the CIL receipts from development within the Neighbourhood Plan area or 15% outside areas with a Neighbourhood Plan in place (capped at £100 per existing dwelling in the Parish).

How can you check to see how much the payment might be?

We are using Obligation Tracker which is a web based system which the public can check on-line and as such can check to see what monies are likely to be due or have been received.

If you wish to use Obligation Tracker please contact us for the login details.

CIL monies collected for Distribution

PC: Aiskew.	14/01228/FUL -	£2,700
PC: Burneston.	15/02237/FUL -	£1353
PC:Carlton Miniott.	15/00904/FUL -	£2937
PC: Easingwold.	15/00422/FUL -	£1394.25
PC:Huby.	15/00577/FUL -	£924

What if the Parish Council don't spend the money?

The CIL regulations require that we re-coup any funds which have not been spent within 5 years of receipt.

HDC will use Obligation Tracker to monitor this and recover any monies which have not been spent.

Monitoring and Reporting

The Parish and Town Council's are obliged to provide an annual report on their CIL related spend to HDC including any underspend.

This should cover amount spent and on what.

We will shortly be preparing an advice note for Parish Councils.

HDC will report this to Members on an annual basis.

Parish Council Consultations

Development Management Procedure Order

- Part 4 of the Order sets out the requirement to inform the Parish Council of an application in their area.
- This states only that they are required to be consulted and does not prescribe the manner of consultation.

Current Position

All Parish Councils are receiving the basic plans for applications but printed at A4.

Parishes request further information or larger scale plans as needed.

Currently one person is employed in the Planning Team full time printing and posting plans.

Issues

- Poor use of existing technology
 - High Cost of plan printing and posting
 - Inputting time to internal systems
- Time taken for items to get to PCs via 2nd Class Post (up to 10 days)
- Impact on consultation periods

Problems for Parish Councils

- No or limited availability of Broadband in Village Halls
- Do not have sufficient access to Computer equipment
- No backup for computer equipment
- Size and scale of drawings
- Seeing the fine detail
- Need to be able to lay out the drawings to aid discussions

Conclusions

- We have the IT in place to make consultations much more cost and time efficient
- We recognise the difficulties that some parish councils would have in moving to an entirely web based consultation
- We can provide training to parish councils and possibly some limited IT hardware
- We would like volunteers to trial electronic only consultation
- We will continue to provide A4 paper copies to those parish councils who cannot use the electronic alternatives

Public Access Demonstration

- Public access – What is it and how does it work.
- Registering
- Setting up alerts
- Responding to consultations

<https://planning.hambleton.gov.uk/online-applications/>

Public Access

- On-line system which allows the public and others to view planning applications
- Also allows people to register in order to receive notifications of applications and to respond to comment on planning applications
- This system is directly connected to HDC back office and as such inputs comments directly into the system ensuring that they are received by the case officer without delay.

Planning Portal and iApply Demonstration

- These are two websites which can be used by Agents or the public to submit and manage planning applications.
- Planning Portal was formerly a Government Website which is now in private ownership
www.planningportal.gov.uk
- iApply is a recent competitor to Planning Portal
www.iapply.co.uk

Contact Details

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Website Details

Public Access Website

planning.hambleton.gov.uk

Planning Portal Website

planningportal.gov.uk (this is likely to change shortly)

iApply Website

iapply.co.uk

Hambleton District Council Website

hambleton.gov.uk