

Meeting Minutes
Carlton Husthwaite Parish Meeting

Date of Meeting: 01 December 2021

Place of Meeting: Village Hall, Carlton Husthwaite

Purpose of Meeting

Ordinary council meeting.

Those Present:

None

Virtual:

Kevin Harrison (KH) - Chairman
 Stephanie Bourner (SB) - Treasurer
 Jo Hedley (JH) - Secretary
 Erica Cornish (EC) - Member
 Sarah Lees (SL) - Member
 Rob Bourner (RB) - Public attendee

Apologies:

Gladys Howard (GH) - Member

Email Contacts:

Removed for privacy.

Circulation:

Those present and to be uploaded to website.

| 1.0 | Introduction | ACTION |
|------------|---|----------------|
| 1.1 | KH welcomed all parties and opened the meeting. | |
| 1.2 | KH noted that he was yet to do a formal handover of administration and financial information to JH and SB. KH to prepare drop box link for circulation to all parish council members and arrange for formal handover of banking to SB. | KH |
| 2.0 | Actions from previous Minutes | |
| 2.1 | <i>Update on the planning application for the proposed slurry lagoon.</i> Planning officer had written to applicant's agent with questions and a response was awaited. At least one additional survey had been requested. | |
| 2.2 | <i>Green lane ownership and rights of access.</i> JH noted that she had obtained a number of Titles and Title Plans from the Land Registry but that further information was awaited. A Highways Search is due back within the next two weeks. JH to bring copies of plans to next in-person meeting for all parties to review. | JH |
| 2.3 | <i>Traffic levels through the village from Robson's Tractors.</i> KH noted that tractor traffic had been very low recently. It was queried whether Robson Tractors had now formed a new access directly onto the A19. SL and RB to try and obtain information. | SL + RB |
| 2.4 | It was discussed whether the Local Authority had any jurisdiction over the amount of tractor traffic and who this might be escalated to. KH to investigate. | KH |

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| 2.5 | The possibility of road surveys during busy periods was noted. To be considered at later date. | ALL |
| 2.6 | KH noted that nothing further had been heard from the 'Twenty's Plenty' speed reduction campaign. | |
| 2.7 | <p><i>Road and footpath condition.</i></p> <p>JH had contacted NYCC Highways to report poor condition of roads and footpaths. NYCC had responded to say the majority of works would be complete 22/23 financial year subject to funding. Some urgent repairs would be attended to in the short term. KH noted that some works had been taking place today, it was not clear if the works were complete. All parties encouraged to report further urgent defects to JH or directly to NYCC.</p> <p>Post meeting note: the official NYCC Highways response "A capital scheme has been designed to carry out carriageway resurfacing from Spring lane to Ings lane and is on the programme for 22/23 however this is financially dependent and will be confirmed in the new year."</p> | ALL |
| 3.0 | Matters Arising | |
| 3.1 | KH noted that all banking believed to be up to date. Grass cutting contract had just been paid. Will be reviewed whether an additional visit is required to clear leaves. | KH |
| 3.2 | KH noted an end of year statement would be prepared for the accounts. An end of year financial statement would also need to be prepared. KH thought the accounts would be excluded from audit as <£25k. | KH + SB |
| 3.3 | <p>Street lighting. JH noted that she had raised a complaint with Hambleton Council about the operating hours of the lighting on Croft Lane (only off between c. 00.00 and 03.00 and then off again before first light). Hambleton Council had not provided a satisfactory response yet.</p> <p>Post meeting note: Croft Lane street light issue resolved.</p> | JH |
| 3.4 | SL queried if Croft Lane was still on the gritting routes. KH believed so as not notified of any changes. No problems with grit bins noted. | |
| 3.5 | JH to add formal meeting minute approval to the meeting agendas. | JH |
| 4.0 | Conclusion | |
| 4.1 | KH closed the meeting and thanked all for attending. It was noted that a response would be formulated by the Parish Council and submitted to the LPA. The response would be an objection with suggestions (Option D, Item 1.1). | KH |
| 4.2 | JH to propose meeting times and dates for year ahead, it was noted by KH, SL and EC that 4 meetings are required per annum, to include one publicly open AGM and one publicly open ordinary meeting. Meetings to be arranged per quarter, Wednesday at 7.30pm. | JH |

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| 5.0 | Next Meetings | |
|-----|---|------------|
| 5.1 | <ul style="list-style-type: none">• Wednesday 16th March, 7.30pm – AGM, open to public.• Wednesday 15th June, 7.30pm – ordinary meeting.• Wednesday 14th September, 7.30pm – ordinary meeting, open to public.• Wednesday 14th December, 7.30pm- ordinary meeting. | ALL |